



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
August 8th, 2023

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on August 8th, 2023 at 9:00 A.M. Present were Director Rogers, Director Locatelli, Director Presswood, Fire Chief Bingham and Admin Aileigh McCormack. Three Public Members were present. Kevin Everly, Chuck Wise and Bruce Holloway.
 - Motion made by Dir. Presswood to excuse Dir. Currier due to illness, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
 - Motion made by Dir. Presswood to excuse Dir. Robustelli due to vacation, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
- 2.0 Additions and Deletions to Agenda:
 - None
- 3.0 Oral Communications:
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting July 11th, 2023
 - Motion made by Dir. Presswood to approve the minutes from the Regular Meeting July 11th, 2023, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
 - .02 Special Board Meeting July 25th, 2023
 - Motion made by Dir. Presswood to approve the minutes from the Special Meeting July 25th, 2023, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
 - Dir. Rogers abstained due to absence.
- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills
 - Page 2 of 5 line 28, Repairs were made to B2101 vehicle brake system and overall upgrades.
 - Page 6, line 6, Journal Entry was for CalPERS Annual Unfunded Accrued Liability as of June 30, 2021.
 - The board wants to see receipts invoice in the completed packets for journal entries to be reviewed by Directors.
 - Motion made by Dir. Locatelli to approve the payment of bills of \$115,661.63 seconded by Dir. Presswood . Vote was unanimous. Motion carries.
- 6.0 Correspondence
 - None

7.0

Unfinished Business

- .01 NFIRS / First Due report
 - The call percentages are monthly.
 - Total of 83 incidents in July.

- .02 Remodel of the fire station kitchen
 - No action taken.

- .03 Station generator replacement
 - Pearce Electric came out to do the study and we are still waiting on the report.
 - Our current generator is still working fine.

- .04 Ballistics gear staff report
 - Chief Bingham brought before the board the request to order an additional 16 gear sets.
 - 2112, 2111, 2137 and the four chiefs' vehicles should be outfitted with the gear.
 - 2166 is already outfitted with ballistic gear.
 - All Star Fire Equipment Inc. gave us a quote for (16) ballistic gear and helmets for a total of \$43,824.48.
 - Director Locatelli asked if the current 4 sets of ballistic gear are still serviceable. Chief Bingham stated that the current 4 sets are in serviceable condition and will need replacing in 2028.
 - Chief Bingham spoke to the Santa Cruz County Fire Chiefs Policy : Mass Casualty Plan and also the Directive for Ballistic Gear to be distributed via grant funds in 2018 to be worn operationally during responses to violent incidents or active shooter events.
 - Dir. Rogers wanted to make sure we have the proper training for responding to events that should need ballistic gear protection. Chief Bingham confirmed that we do ongoing training for all members including instructor training.
 - Motion made by Dir. Locatelli to purchase sixteen new ballistic gear sets of up to \$50,000, seconded by Dir. Presswood. Vote was unanimous. Motion carries.

- .05 Policy P-004 Stipends/Wages staff report
 - Dir. Presswood is suggesting a raise to \$25/hr.
 - Chief Bingham and Admin Aileigh provided a spreadsheet showing hourly increases from 17.00 per hour to 25.00 per hour and the total increase to the FY budget.
 - There hasn't been a pay raise in over 10 years.
 - Dir. Rogers would like to further discuss looking into a raise to increase the pay per call compensation. Further discussion to how long it has been since a pay per call raise has been implemented. Public member Chuck Wise stated the wage has not changed in over 30 years.
 - Public Member, Chuck Wise stated there has not been a change in pay per call stipend in over 30 years.
 - Director Presswood stated that increasing the wages for both positions would be less than 10,000. dollar a year difference.
 - Motion made by Dir. Presswood to raise the pay to \$25/hour for both day positions, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
 - This will begin next pay period, period 4.
 - Chief Bingham will make sure this change is accounted for in the new FY budget.
 - Director Rogers requested an ad hoc committee to be formed for the purposes of reviewing the fire call responses, drill attendance along with the procedures for each.

.06 Strategic plan update

- Director Rogers stated that he had met with Chief Bingham and reviewed the minutes from the special meeting and has some concerns, mainly on safety items like the need for ballistic gear, health and safety, wellness and decontamination post incident. Director Rogers felt the meeting was positive with good engagement from the firefighters.
- The Board wants to write a thoughtful response to the department and acknowledge what was brought up and begin to make these changes. Dir. Rogers wants to meet with the Chief to draft a written response.
- Dir. Locatelli brought up planning one of these meetings every so often to keep the lines of communication open. Dir. Locatelli also agrees that the special meeting was positive and a good step toward open communication.
- Chief Bingham acknowledged the need to communicate deeper with some staff. This would alleviate the misunderstanding of some operational items like vehicle maintenance. Chief Bingham explained that the fleet was safe and up to standards. The records are accessible to all staff at all times via our vehicle maintenance software "First Due". Chief Bingham will work to educate staff on how to access these files. Chief Bingham spoke to the robust chain of command and the regular command staff meetings along with the officer meetings that give all ranks the opportunity to speak up and share concerns or suggestions on operational items in a safe place.
- The conversation of purchasing a new Command Vehicle will start with Chairman Rogers and Chief Bingham having a meeting. Director Locatelli commented on how Battalion Chief Vega brought up the need for a 4th command vehicle and gave interesting points on the subject. Chief Bingham stated that we would n't need a committee to build a command vehicle if a decision was made to move forward with a purchase.

8.0 New Business

.01 Policy update 0-019 Driver/Operator

- During a BCFPD Chief's Meeting, the changes that were made were only updating the names of the current fleets we have, grammar, names and dates.
- Dir. Locatelli would like to see the changes with strikeouts, edits and changes in the future.
- Motion made by Dir. Presswood to amend the changes in O-019 Driver/Operator, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.

9.0 Chief's Report

Administration

- Meetings attended: County Fire Chiefs, EMSIA, County Fire Agency Insurance Group, Netcom task, SLV District Council, Clinician Resource
- Operational Area weather brief
- Big Basin H2O Community meeting
- (3) Defensible space inspections
- NNO 40th Anniversary
- BC Rec meeting with GM
- Orman Road H2O project
- County Chief's meeting with 28th District ASM and County Auditor / Controller to discuss (ERAF and prop 172 funds)

Operations

- Completed Active Shooter Countywide training at SLV tri campus Santa Cruz County
- EOP planning meeting

- Installed (2) Knox locks
- BCFD Officer staff meeting (focus on engineers test review / policy update)
- Working with the County Addressing and Netcom personnel for mapping discrepancies and also working to make address changes that cause delay in 911 responses or would be confusing and cause evacuation errors. All changes will be reflected in our mapping software / run books.

Maintenance

- 2166 went to Watsonville Chevrolet to have the front suspension evaluated and get a full service
- Yard maintenance on the lot behind the service center
- We are in progress of taking Inventory for backstock equipment
- Cleaned up station and grounds post 4th of July event
- Vehicle inventories and mechanicals completed

10.0 Adjournment at 10:41AM