

Boulder Creek Fire Protection District  
Minutes of Board of Directors Meeting  
April 12, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, April 12, 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Chief McClish, and Secretary Vickers. Director Locatelli arrived at 9:04 a.m.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting April 12<sup>th</sup>, 2017. Motion made by Dir. Presswood and seconded by Dir. Currier to approve minutes of April 12<sup>th</sup> as presented. The vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve the bill list in the amount of \$48,704.27. This included \$20,349.81 in payroll, and \$28,354.46 in bills already paid. Dir. Currier abstained, vote was unanimous.

6.0 Correspondence: None

7.0 Unfinished Business: None

8.0 New Business

.01 Santa Cruz County Parks Tax Bill

Information is still being collected regarding the tax. Other fire districts do not want to pay the tax. Chief was directed to contact Robin Musatelli at Supervisor McPherson's office to see what she can find out.

.02 Revised Policy P-004 Stipends and wages

Chief suggested looking into our current call stipends. Board directed Chief to talk with Chief Rickabaugh to find out what the labor attorney suggested for him and will put on next meetings agenda. Motion made by Dir. Robustelli to accept revised Policy P-004 stipends and wages. Seconded by Dir. Presswood, vote was unanimous.

.03 Century 21 60 Day Notice

31<sup>st</sup> of March Century 21 gave their 60 days notice. Board discussed looking into hiring a rental property manger, possibly Russell Gross. Dir. Presswood moved to make an Ad Hoc Committee to pursue the property manager option, Dir. Robustelli second, vote was unanimous. Dir. Currier and Dir. Robustelli will be on the committee. Will have a special meeting if need be to vote on it.

Recessed at 9:40 a.m. and back in session at 9:50 a.m.

.04 Approval of 2015-2016 Audit

Don Cole presented the board the 2015-2016 audit. Resolution to be presented at next board meeting to approve the audit.

9.0 Chief's Report

a. Administration

- .01 Submitted LAFCO vote.
- .02 Submitted all 700 Forms.
- .03 Board members need to complete ethics training.
- .04 Sent requested information to auditor for 2015-2016 audit.
- .05 Assisted with completing fire reports.
- .06 Received check for VFA Grant in the amount of \$18,450. Also received notice of 2017 VFA Grant opening. Started preparing to apply.
- .07 Attended Cal OES workshop for FEMA reimbursements for Emergency declarations of January storms. Completed and submitted documents for reimbursement.
- .08 Helmet cam/social media policy – No update

b. Operations

- .01 Nate Lackey started apparatus repairs and completed repairs to 2152, 2111, 2131, 2136 and 2110.
- .02 Firefighter Trent Scott rejoined the department.

c. Maintenance

- .01 Station Electrical Review – No Update

d. Other

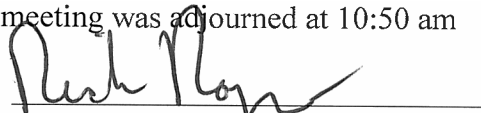
- .01 Attended the following meetings – SCCFAIG and County Chiefs.
- .02 Met with SCC Auditors to receive direction on time line and process to receive Measure N funds. Also created Reserve account for Measure N Funds and received bill from County Elections in the amount of \$7,904.40 for Measure N election.
- .03 Completed annual SCC Health inspection.
- .04 Hosted 2 classes for Basic Firefighter Academy.
- .05 Completed annual fire inspection of Camp Krem, final inspection 12310 Lorenzo, prebuild inspection 16425 Bear Creek and met with SCCSO and SCC Planning at 235 Sylvan Way,
- .06 Storage Container – No Update
- .07 Facilities Planning Committee – No Update

10.0 Closed Session: None

11.0 Adjournment

There being no further business, the meeting was adjourned at 10:50 am

  
\_\_\_\_\_  
Pearl Vickers, Secretary

  
\_\_\_\_\_  
Rick Rogers, Chairman