



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
December 12th, 2023

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on December 12th, 2023 at 9:00 A.M. Present, Director Locatelli, Director Presswood, Director Currier, Director Robustelli, Fire Chief Bingham and Admin Aileigh McCormack. Three Public Members were present.
 - Locatelli recognized the retirement of Rick Rogers and his time served with Boulder Creek Fire Protection District.

- 2.0 Additions and Deletions to Agenda:
 - Public Member Bruce Holloway believes we are violating the brown act in regards to the stated language item 10.01 “review of real property” for closed session.
 - Dir. Locatelli will revisit the brown act policies and do some research and bring back his findings to share with the rest of the board members and Chief.
 - Delete 10.0,11.0 and 12.0 off this agenda due to the potential violation of the brown act.

- 3.0 Oral Communications:
 - None

- 4.0 Approval of Minutes
 - .01 Regular Board Meeting November 14th, 2023
 - Motion made by Dir. Presswood to approve the minutes from the Regular Meeting November 14th, 2023, seconded by Dir. Currier. Vote was unanimous. Motion carries.
 - Dir. Robustelli abstains due to absence from this meeting.
 - .02 Special Board Meeting November 30th, 2023
 - Motion made by Dir. Presswood to approve the minutes from the Special Meeting November 30th, 2023, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.

- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills
 - Dir. Robustelli asked about the check payment to US Bank for a late fee and Chief Bingham explained that the time Aileigh processes it and then gives it to the County to send to US Bank and if they lag in payment like sometimes when they batch pay, it is delivered late.
 - Dir. Locatelli suggested that we contact the bank and ask for an electronic version of the statement along with the mailed paper copy.
 - Dir. Robustelli asked to clarify the difference in EMT Recertification charges. Chief Bingham explained that when a firefighter gets their initial certification, it is \$100 instead of \$75.

- Dir. Presswood asked to clarify the multiple charges for Mission Linen and Aileigh explained they come every other week and each visit is a charge for \$63.69.
- Dir. Locatelli is pleased to see the county balance sheet reflects the current budget and balances.
- Motion made by Dir. Robustelli to approve the payment of bills of \$59,446.58 seconded by Dir. Currier. Vote was unanimous. Motion carries.

6.0 Correspondence

- None

7.0 Unfinished Business

.01 NFIRS / First Due report

- There were a total of 72 calls for the month of November.
- Chief Bingham made a note that the number of incidents dropped for this last month.

.02 Repair of the fire station kitchen

- The committee met this month with an architect, we are awaiting drawings.

.03 Station generator replacement

- Chief Bingham and Dir. Locatelli spoke with Chris Pearce to come out and he is hoping to come look at the generator sometime this week.

.04 BC Parks and Rec Lease

- Chief Bingham and Dir. Locatelli had a phone meeting with Cathy Philapovich and she was able to send Chief Bingham the original copy of the lease and it is the same as the one we already possess.
- The lease is dated June 10, 1993 and there was an option to renew the lease in 2018 for an additional 25 years for \$1. The Rec District exercised their lease agreement.
- Public Member Bruce Holloway asked what Exhibit A is that is referenced in the lease and Dir. Locatelli explained he thinks that exhibit might be a copy of the deed/grant of the property owned by the Fire District. Director Locatelli will personally look into this.
- Public Member Bruce Holloway feels there is an issue due to the fact that he did not get the completed lease given to him with Exhibit A. Chief Bingham explained that he and Dir. Rogers looked everywhere and spoke to everyone he could and there is no record of the fully completed lease. Director Locatelli stated that the District had exhausted its efforts.
- Dir. Robustelli suggests looking at the assessor's office or title company for a copy of the map or anything that might correspond with the lease.
- Dir. Locatelli would like to add this onto the agenda for the Regular January meeting to see if there is anything we can update on.

.05 Flyers Fuel

- Chief Bingham explained that we have paid a tax for Flyer Fuel but we have already paid this tax so we are in contact with the CA Diesel & Tax for a refund. Chief Bingham has a meeting with a representative tomorrow.

.06 FEMA overtime payout to Chief Bingham

- No report.

8.0 New Business

.01 Surplus of District Apparatus 2166 and 2120

Resolution 23-08 surplus of 2166

- The new 2166 will be done and delivered the first week of January so it is time to surplus the old one.
- Chief Bingham explained that our neighboring agency Felton is interested in purchasing 2166.
- Dir. Robustelli asked that “as is” be added into the Resolution before it is signed off. Chief Bingham will make that edit and have it signed before end of day.
- Motion made by Dir. Currier to surplus 2166 to Felton Fire for \$1, seconded by Dir. Presswood. Vote was unanimous. Motion carries.
- Chief Walters from Felton FPD was present to personally say thank you to the BCFPD.
- E2120 had a bid for \$3,000 via email and Dir. Robustelli asked that we counter at \$5,000 because we put new tires on about two years ago.
- Motion made by Dir. Robustelli to counter the offer at \$5,000 to the interested party, if they decline, sell for initial \$3,000 seconded by Dir. Presswood. Vote was unanimous. Motion carries.
- Will let the interested party know by the next meeting.
- Chief Bingham has authorization to do the sale so it goes quickly. The Board asked that he does not accept anything under \$3,000.

9.0 Chief’s Report

- Dir. Robustelli has spoken to many public members and they are very pleased with Chief Bingham’s help and aid to the public.

~~10.0 — Adjournment to Closed Session~~

~~.01 — Review of real property~~

~~Closed Session Note:~~

~~**The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.**~~

~~11.0 — Convene to Open Session~~

~~12.0 — Report of Actions Taken in Closed Session~~

13.0 Adjournment at 10:31 AM