



BOULDER CREEK FIRE PROTECTION DISTRICT

13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226

Board of Directors
Minutes of the Board of Directors Meeting
Regular Meeting
November 8, 2022

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on November 8, 2022 at 9:00 A.M. Present were Director Currier, Director Locatelli, Director Rogers, Director Robustelli, Director Presswood, Fire Chief Bingham, and admin Aileigh McCormack. Three Public Members were present. Nathan Boyd, Gabe Vega and Dave Scruggs.
- 2.0 Additions and Deletions to Agenda:
 - None
- 3.0 Oral Communications:
 - None
- 4.0 Approval of Minutes
 - .01 Regular Meeting October 11th, 2022
 - Motion made by Dir. Robustelli to approve the October 11th minutes, seconded by Dir. Presswood. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - Line 6 and 33 has been canceled and will be refunded shortly. Chief Bingham will pay for this expense in the future from his personal account.
 - Line 7 is the cost to repair a FF's personal truck. From now on, no cars are allowed to be parked back behind the station during a drill to avoid another accident.
 - Line 14 First Class is a service to keep archived emails from McClish and Bingham. All other line personnel use Gmail now. \$295.17 is an annual bill.
 - Line 27 should be E2112 NOT 2111.
 - Motion made by Dir. Locatelli to approve the payment of the bills in the amount of \$45,150.67, seconded by Dir. Robustelli Vote was unanimous. Motion carries.
- 6.0 Correspondence
 - None
- 7.0 Unfinished Business
 - .01 NFIRS Reports
 - Call volume is going down but participation is still ticking up.
 - We have two FF living upstairs currently. Johnson and Moberg.
 - .02 Remodel of the fire station kitchen

- Chief and the Board want to set aside \$100,000 for the kitchen remodel.
 - Work with the Social Department to complete this project. Both parties should be involved.
 - Waiting on Junior Cortinas to complete the CAD drawing.
 - Hopeful timeline is after Paynight but before 4th of July.
- .03 Generator and fuel tank replacement
- Don Lee Pump Company agreed on different terms of payment.
 - The order has been made for our tanks. We are now waiting on the completion for that to give us a start date.
- .04 Santa Cruz County Civil Grand Jury request for information
- Chief wants to set a meeting to come up with the response for the Civil Grand Jury to get it completed and sent off. Deadline is at the end of November.
 - Rogers and Robustelli will work with Chief to complete this task.
 - Will be on the agenda for the December meeting to fill all the other Board members in.
- .05 Email from public member Bruce Hallway request for information regarding Measure N funds
- Chief is unable to access this information but hopefully it will get figured out as he has reached out to multiple county employees.
 - Until the county figures out the issue, we can start keeping track of Measure N expenditures ourselves.
 - We can pull old resolutions and minutes to gather expenditures.
- .06 District website and transparency SB 929 Dawson hosting and Civics Plus
- Civics Plus has not yet given us a quote.
 - Dawson works with Ben Lomond, Felton and Zayante.
 - Dawson is charging us an hourly rate but we are hoping to get a quote for long term work.
 - Along with adding ADA and legal requirements, add some photos, stories, etc. on there as well. Might be enjoyable for the public.
- .07 District Audit
- Currently working with Zach to get us up to speed.
 - Zach will set up a presentation for the Board further down the road.
 - Final Audit will be an electronic and paper version.
- 8.0 New Business
- .01 Donated BCBA bench
- A public member wants to place a bench in honor of past and present firefighters.
 - The Social Department voted and agreed to purchase a bench and approved the dedication plaque.
 - Working with the board on a location for the bench outside the firehouse. Thinking about placing it outside the office.
 - There will be a bar placed in the middle to limit sleeping and being next to garbage cans to help eliminate litter.
 - Location needs to be ADA compliant.
 - Motion made by Dir. Currier to approve the social department to purchase a bench and install it on department grounds, seconded by Dir. Presswood. Vote was unanimous. Motion carries.

9.0 Chief's Report

Administration

- Meetings attended: County Chiefs, County EMSIA, FPO's, LAFCO Annexation study, Santa Cruz County Civil Grand Jury "Ready Aim Fire" report

- Working with the County Auditor's office for additional access in simpler systems software
- Preparations for our District Audit
- Chief took vacation

Operations

- Continuing training for Battalion Chief's
- Line Training on ground ladders and EMT skills

Maintenance

- Station 1 fuel tank weekly inspection
- Annual rollup door services completed
- Water Tender committee started

10.0 Adjournment

- Meeting adjourned at 10:12am