



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
February 13th, 2024

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on February 13th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. No public members were present.
- 2.0 Additions and Deletions to Agenda
 - Replacement of letter from Zach Pehling
- 3.0 Oral Communications
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting January 9th, 2024
 - Dir. Locatelli followed up on the CalCard monthly payments and the submission to the County for on-time payments. Chief Bingham and Administrative Assistant will report back at the next meeting.
 - Motion made by Dir. Presswood to approve the minutes from the Regular Meeting January 9th, 2024, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills
 - Dir. Locatelli would like to connect with Chief Bingham and talk about a budget adjustment for payroll.
 - Motion made by Dir. Robustelli to approve the payment of bills in the amount of \$112,826.25, seconded by Dir. Currier. Vote was unanimous. Motion carries.
- 6.0 Correspondence
 - Chief Bingham brought a certified letter from public member Bradley Brown asking the Board to give Chief Bingham permission to annex his property into the Boulder Creek Fire Protection District area. The property is currently inside CSA 48's district.
 - Chief Bingham has reached out to LAFCO to begin the process and see what can be done. Chief Bingham will reconnect with Bradley Brown and relay the information to him.
- 7.0 Unfinished Business
 - .01 NFIRS / First Due report
 - Chief Bingham noted there is a slight uptick in 911 responses from last month.

- .02 Remodel of the fire station kitchen
 - The CAD drawings have been given to the new architect, Bill Kempf and he will get them back soon so the committee can begin working again.
- .03 Station generator replacement
 - Dir. Locatelli updated the Board on the status of Energy Audit but has not heard back from the company yet so he will give them a call after the board meeting to follow up.
 - In the meantime, the current generator is running just fine.
- .04 FEMA overtime payout to Chief Bingham
 - Zach Pehling looked into the interest earned for the total amount paid to Chief Bingham.
 - The \$49, 311.21 has been paid out in the last payroll.
 - The \$1,853.41 is approved to be paid in the next payroll.
- .05 BC Rec District lease Appendix A
 - Chief Bingham found the lease after searching for months and now he has collected all documents. The documents will be stored in a safety deposit box.
 - Exhibit A will be forwarded to a public member who previously requested it.

8.0 New Business

- .01 District Audit FY23' presentation by Zach Pehling
 - Auditor Zach Pehling gave a detailed presentation on the District's audit.
 - The audit was accepted by the Board and will be submitted to the County.
- .02 FDAC Fire Districts of California
 - Chief Bingham met with a representative from BAER to see what grants we might qualify for and how it can benefit our volunteer firefighters. The organization BAER received a grant from the federal government to manage on behalf of fire agencies. If the Fire District chooses to accept grant funding from BAER there are opportunities to receive free memberships like Fire Districts Association of California and others.
 - Chief Bingham was directed to obtain more information on special district memberships and the cost associated.
- .03 SCCFAIG BCFPD Alternate
 - Chief Bingham explained that Rick Rogers was the alternate board member for our SCCFAIG JPA. Since his retirement, there is a need for a new board member to take his place.
 - Dave Scruggs was nominated to become the SCCFAIG Alternate.
 - Motion made by Dir. Presswood to nominate Dave Scruggs as the SCCFAIG BCFPD Alternate, seconded by Dir. Currier. Vote was unanimous. Motion carries.

9.0 Chief's Report

- Directors would like to see a snapshot of website compliance ratings for each month. Chief and Aileigh will get this information and provide it for the March Board Meeting.

10.0 Adjournment at 11:46AM