

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
August 14th, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Vice Chair Presswood at the Boulder Creek Fire District Office on Tuesday, July 10th, 2018 at 9:08 a.m. Present were Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Chief McClish, and Secretary Vickers. Chairman Roger was on his way and arrived at 9:12.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Board Meeting July 10th 2018.

Motion made by Dir. Currier and seconded by Dir. Locatelli to approve minutes of July 10th 2018. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Locatelli and seconded by Dir. Presswood to approve the current payment of the bill list total amount of \$46,367.10. This included \$22,515.81 in payroll, and \$23,851.29 in bills already paid. Dir. Robustelli abstained. Vote was unanimous.

6.0 Correspondence:

None

7.0 Unfinished Business:

.01 Fire Station Roof - Possible Award of Bid

Presented and discussed the two bids received for station roof. Motion made by Dir. Robustelli and seconded by Dir. Presswood to proceed with Andy's Roofing Co., Inc. Vote was unanimous.

.02 Type 1 Engine Staff report

Chief presented a staff report recommending to move forward with no CAFs for the new Type 1 Engine. Board discussed and based on costs, training issues and how often used, it was decided to move forward with no CAFs on the new Type 1 Engine.

8.0 New Business

.01 2018-2019 Draft Budget Review

Chief presented a draft budget, which the board reviewed. Dir. Locatelli and Dir. Presswood to meet with Chief to work on and have a potential final budget ready for September meeting.

.02 Resolution 18-07 Approving the Department of Forestry and Fire Protection Agreement #7FG18010

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve Resolution 18-07 Department of Forestry and Fire Protection Agreement #7FG18010. Vote was unanimous.

9.0 Chief's Report

a. Administration

- .01 (2) Bids received for fire station roof.
- .02 Measure N submittals completed.
- .03 Submitted annual Board of Equalization Diesel fuel taxes.
- .04 Completed Annual Performance Review of Administrative Secretary.
- .05 Partially completed 2018-2019 draft budget.
- .06 Completed annual insurance renewal documents.
- .07 Received award of VFA grant in the amount of \$9,675 for schedule A turnouts. \$10,480 for SCBA's was denied.
- .08 Helmet cam/social media policy – No update

b. Operations

- .01 (5) firefighter candidates currently going through backgrounds and medical evaluations. Firefighter Robert Lobo has completed all requirements and is now a probationary Firefighter.
- .02 Lettering and striping completed on new command vehicle.
- .03 Firefighter Daniel Conner resigned due to full time firefighter position in Oregon.

c. Maintenance

- .01 No applications were received for the Maintenance Worker position. Firefighter Ryan McCormack hired as Maintenance Worker.
- .02 (2) Inverters were found to be non-functioning in the solar system. The inverters are under warranty and have been installed. Getting an estimate for cost to have system monitored.
- .03 Received estimate to repair plastic and seat on 2102 Command Vehicle. Repairs completed.
- .04 The irrigation system for the fire station and the SO substation repaired.
- .05 Service completed on (3) defibrillators.
- .06 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – Netcom Task Team, District Council & National Night Out Planning. Also met with (3) roofing contractors and (1) solar contractor.
- .02 Completed road inspection for red tag correction on Heartwood Hill, defensible space inspection 940 Rebecca Dr. & final inspection for 530 Alder.
- .03 Provided tour for campers at Camp Krem.
- .04 Storage Container – No Update
- .05 Facilities Planning Committee – No Update

10.0 Closed Session

- .01 Fire Chief Performance Review
The Board went into closed session at 10:46
Reconvene to open session at 11:14.

- .05 Replaced batteries in 2111 and sent out for evaluation of transmission.
- .06 Replaced apparatus bay door motor.
- .07 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – SCCFAIG & County Chiefs.
- .02 Completed road inspection for red tag correction on Heartwood Hill, defensible space inspection 940 Rebecca Dr. & final inspection for 530 Alder.
- .03 Provided ride to school for winner of auction at BCE School carnival. Provided fire extinguisher training for Camp Harmon counselors. Chief Vega arranged Red Cross Blood Drive. Provided engine for Boy Scout Camp presentation.
- .04 Storage Container – No Update
- .05 Facilities Planning Committee – No Update

10.0 Closed Session

- .01 Fire Chief Performance Review
- No closed session, moved to August meeting when all directors will be present.

11.0 Adjournment

The meeting was adjourned at 10:18am


Rick Rogers, Chairman


Pearl Vickers, Secretary