



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors
Minutes of the Board of Directors Meeting
Regular Meeting
September 13, 2022

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on September 13, 2022 at 9:00 A.M. Present were Director Currier, Director Locatelli, Director Rogers, Director Robustelli, Director Presswood, Fire Chief Bingham, and admin Aileigh Boynton. Four Public Members were present. Kevin Everly, Nathan Boyd, Dave Scruggs and Bruce Holloway
- 2.0 Additions and Deletions to Agenda:
 - Remove item 10 off the agenda- no closed session.
 - Make a change to item 8.0- reorder the list. .02 is now .03, .03 is now .04 and .04 is now .02.
- 3.0 Oral Communications:
 - Public member Bruce Holloway- looking for audit statements from all Districts. Chief Bingham was tasked to upload our most current audit onto the website.
 - Public member Bruce Holloway noted the BCFPD Agenda for December 3rd is missing/wrong on the website. Chief Bingham was tasked to investigate the error.
- 4.0 Approval of Minutes
 - .01 Special Meeting August 16th, 2022
 - Motion made by Dir. Presswood to approve the minutes, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - Motion made by Dir. Robustelli to approve the payment of the bills in the amount of \$46,773.53, seconded by Dir. Currier. Vote was unanimous. Motion carries.
- 6.0 Correspondence
 - None
- 7.0 Unfinished Business
 - .01 NFIRS Reports
 - Chief Bingham is working on gathering the reports on response times.
 - .02 Boulder Creek Fire Department, Inc. (non-profit)
 - None

.03 FEMA Reimbursement Update

- Chief Bingham reported we are currently waiting on the check to be delivered.

.04 Policy review P-001 Part time maintenance worker

- Updated Chief Bingham's name and date on policy.
- Motion made by Dir. Robustelli to approve and update the changes made in Policy P-001, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.

.05 Policy review P-004 Stipend and Wages

- Deferred to future meeting. We are waiting for responses from other volunteer agencies.

.06 Policy review P-030 Live in Policy

- Updated Chief Bingham's name and date. We removed the language "Battalion Chief" in the policy.
- Motion made by Dir. Robustelli to approve and update the changes made in Policy P-030, seconded by Dir. Currier. Vote was unanimous. Motion carries.

.07 Fire Code Adoption

- Will follow-up with more information when gathered.

.08 District Audit update

- Zach P. has begun working and will request documents from the Chief and will give a report mid-November.
- He will be working to bring us up to date as we are three years behind.
- The BCFPD Board and Chief recognize the need to update the website with the completed audit.

8.0 New Business

.01 Cal O.E.S Salary Survey 2022/2023 Daft

- Chief Bingham provided context to the annual review of the O.E.S. Salary Survey. BCFPD is now in alignment with the surrounding agencies.
- Motion made by Dir. Robustelli to approve 2022 Salary Survey, seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
- Transparencies- what we can post to the public.
- Gather a list of what we post on the website now.

.02 Resolution Regarding Excess FEMA Funds Establishing Restricted Account

- Will revisit during the October 11th meeting.

.03 Resolution Denial of Overtime Compensation

- Will revisit during the October 11th meeting.

.04 Resolution Follow-Up to Resolution Regarding Excess FEMA Funds

- Will revisit during the October 11th meeting.

9.0 Chief's Report

Administration

- Meetings attended: County Chiefs, CERT Council, County EMSIA, SCCFCA, FPO's, SCC Investigators Task Force, NetCom Task and Users
- BFFA planning meeting
- (2) defensible space inspections
- Meeting with land use consultant, property owners and contractor 609 Whalebone Gulch
- Working with business owners to instal knox boxes

Operations

- Working with County agencies to better communicate when we are at drawdown for resources
- We staffed a 12 hour limited term assignment (one engine) for a predicted dry lightning event on August 17th. More than 10 engines were out of County on assignment
- Multiple wildland fires - live fuels are at critical low
- 2023 BFFA Planning Kick off
- Working with business owners to install new knox systems
- Joint live fire training at BLTC with County agencies

Maintenance

- Completed warranty work in Salinas for E-2137
- Still trying to schedule a fuel tank inspection from manufacturer
- Storage areas have been organized and cleaned up
- Revisiting mechanical repair and services contract with CTL for BCFPD vehicles

10.0 Adjournment to Closed Session

- Removed from agenda at start of meeting.

11.0 Adjournment

- Meeting adjourned at 10:29am