

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
March 14, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, February 14, 2017 at 9:02 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Director Locatelli, Chief McClish, and Secretary Vickers.

2.0 Additions and Deletions to Agenda: Chief McClish asked to add under new business, Resolution 17-06 Designation of Applicant Agent. Dir. Presswood moved to add it, Dir. Robustelli second, vote was unanimous.

3.0 Oral Communications: None

4.0 Approval of Minutes of Regular Board Meeting February 10th, 2017 and minutes from the Special Board Meeting February 21, 2017.

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve minutes of February 10th and 21st, 2017 as presented. The vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve the bill list in the amount of \$78,585.94. This included \$19,926.66 in payroll, \$16,149.52 in bills to be paid and \$42,509.76 in bills already paid. Dir. Currier abstained, vote was unanimous otherwise.

6.0 Correspondence

.01 Letter to Representative Anna G. Eshoo and letters she has sent out for support of funding for county road repair.

.02 Letter to Ferrara Fire Apparatus Company stating we want the chassis they currently have in stock.

.03 Letter from Felton Fire Protection District in support of Jim Anderson for LAFCO.

.04 Letter from Ben Lomond Fire Protection District in support of Tom Maxson for LAFCO.

.05 Letter from Tom Maxson stating his interest in the position for LAFCO.

.06 Letter from Mesiti Miller Engineering, Inc. stating the bridge to Huckleberry Island is dangerous

.07 Letter to Huckleberry Island Homes Association stating limited ability to service their area due to impassable bridge.

.08 Tax Bills from Santa Cruz County Parks stating four parcels with buildings on them have taxes due. Dir. Rogers will explore to determine if we do need to pay.

7.0 Unfinished Business

.01 SLV Water District Pump Station

A bid was presented for \$30,000 for septic upgrades. Board decided to only install

the grease trap at this time and directed the Chief to get a bid for just the grease trap.

.02 Approval of Resolution 17-05 , Resolution Adopting Revised Apparatus and Equipment Replacement Schedule and Attachment A.

Motion made by Dir. Robustelli and seconded by Currier to adopt Revised Apparatus Schedule with Attachment A, Resolution 17-05. The vote was unanimous.

03 Authorization for purchase of Type 3 Engine

Chief received information from international that the chassis meets current Federal and State emissions standards. Monterey Bay Air Pollution Control District responded that they were not responsible for motorized vehicles. Board would like to move forward with Chief building a type 3 engine that would be compliant with California air standards. Motion for Chief to spec a Type 3 engine made by Dir. Robustelli, seconded by Dir. Presswood. Vote was unanimous.

.04 Policy P-019 Job Descriptions Revised

Revised to include a special projects manager. Motion to adopt changes made to Policy P-019 by Dir. Locatelli, seconded by Currier. Vote was unanimous.

.05 Approval of resolution 17-04, Resolution to Appoint Board Secretary Pearl Vickers to be Board Secretary. Motion made by Dir. Presswood and seconded by Dir. Currier to approve Resolution 17-04. The vote was unanimous.

8.0 New Business

01 LAFCO election

Motion made by Dir. Robustelli and seconded by Dir. Presswood to vote for Jim Anderson. Vote was unanimous. No alternative position candidate was picked.

.02 Election of Boulder Creek Fire Protection District Board Officers

Motion made by Dir. Locatelli and seconded by Dir. Robustelli to reelect Dir. Rogers as Chair and Dir. Presswood as Vice Chair. Vote was unanimous.

.03 Appointment of Labor Negotiator Designated Representative

Motion made by Dir. Robustelli and seconded by Dir. Presswood to appoint Chief McClish as the Labor Negotiator for Boulder Creek Fire. Vote was unanimous.

.04 Approval of Resolution 17-06 Designation of Applicant Agent

To designate an authorized agent to represent the district, to apply for disaster assistance. Motion made by Dir. Locatelli and seconded by Dir. Presswood to appoint Fire Chief McClish as applicant agent and approval of Resolution 17-06. Vote was unanimous.

9.0 Chief's Report

a. Administration

.01 Submitted LAFCO letter.

.02 Received 2017 Environmental Health Permit.

.03 Completed documentation for Lifepack 1000 recall.

.04 Form 700's are due April First.

.05 Renewed lease with SLV School District for multipurpose room

.06 Researched Long Term Disability Plan (Attached)

.07 Grant writers Pearl Vickers attended Grant Writing Workshop

.08 Helmet cam/social media policy – No update

b. Operations

- .01 Repairs needed to several apparatus – 2136 foam system, 2111 pump panel lights and deficiencies from pump testing.
- .02 Working with Nate Lackey to do repairs on apparatus.

c. Maintenance

- .01 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – Netcom Task Team, Netcom Users, County Chiefs, BCFD Officers, FPO (Cannabis manufacturing standard) and Social Dept. Also attended meeting in Los Gatos regarding Bear Creek Road. Meeting was jointly sponsored by Santa Cruz and Santa Clara County representatives.
- .02 Completed defensible space inspection 135 Daisy Place and rough sprinkler inspection 500 Hopkins Gulch. Also met with representative of Little Basin to inspect road wash out.
- .03 BCBA will be renting the hall the third Saturday of the month, from 14:30-18:30, for their made in the Mountains event. All documentation and insurance has been completed. There will be 10 vendors each month who will donate \$25 each.
- .04 Pearl Vickers attended child safety seat inspection course and is now certified to do installations.
- .05 Participated in Crab Feed event
- .06 Storage Container – No Update
- .07 Facilities Planning Committee – No Update

10.0 Committee Reports: None

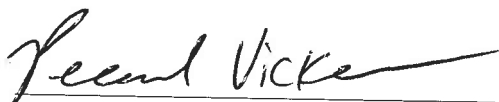
11.0 Closed Session

- .01 CONFERENCE WITH LABOR NEGOTIATOR
Government Code Section 54957.6
Agency designated representative: Kevin McClish
Employees of the Fire District


12.0 Reconvene to Open
No reportable actions

13.0 Adjournment

Next meeting date changed to April 12th at 9am.
There being no further business, the meeting was adjourned at 11:20am



Pearl Vickers, Secretary



Rick Rogers, Chairman