

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
May 8th, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, May 8th 2018 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, Chief McClish, and Secretary Vickers. Director Locatelli was absent. Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve Locatelli absent as excused. Vote was unanimous.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Board Meeting April 10th, 2018. Motion made by Dir. Presswood and seconded by Dir. Robustelli to approve minutes of April 10th 2018. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve the current payment of the bill listed total amount of \$27,814.62. This included \$20,167.37 in payroll, and \$7,647.25 in bills already paid. The vote was unanimous.

6.0 Correspondence:
None

7.0 Unfinished Business:

.01 Resolution Number 18-04, Acceptance of Audit Report for Fiscal Year 2016-2017

Motion made by Dir. Presswood and seconded by Dir. Currier to accept Resolution 18-04, acceptance Audit Report final year 2016-2017. The vote was unanimous.

8.0 New Business

.01 Review Lease Agreement with Boulder Creek Recreation District
Board reviewed lease. Chief to send to the attorney for review.

.02 Review Fiscal year 2017-2018 Other Revenue
Board reviewed other revenue for 2018.

.03 Resolution Number 18-05, Resolution Ordering an Election, Requesting County Elections to Conduct the Election and Requesting Consolidation of the Election.

Motion made by Dir. Presswood and seconded by Dir. Currier to adopt Resolution 18-05, Resolution Ordering an Election, Requesting County Elections to Conduct

the Election and Requesting Consolidation of the Election. The vote was unanimous.

9.0 Chief's Report

a. Administration

- .01 Completed and submitted 2018 Volunteer Firefighters Assistance (VFA) grant for a total of \$39,063. This is for 9 sets of Schedule A turnouts, 3 SCBA's and bottles for the new Type 3 engine. The district pays half of this amount if awarded the grant.
- .02 Scheduled 3 County Fire Chiefs to attend Fire Chief's night with the Interns.
- .03 Completed template design for ID cards. Firefighter Hunter Cole is taking pictures for the ID cards and photo board.
- .04 Submitted fleet services agreement to Central Fire.
- .05 Updated Santa Cruz County Fire Prevention Officers Standard FPO-007.
- .06 The first round of 2018 LE 100 inspections, completed by Cal Fire, are finished. These were announced to the residences on social media and generated a lot of interest. Several residents not scheduled for this year requested inspections. The inspections have been completed or scheduled.
- .07 Scheduled and provided Hepatitis A boosters
- .08 Pearl Vickers attended Administrative Fire Service Section Conference.
- .09 Received and reviewed 5 scholarships for SLVHS students.
- .10 Drafted and mailed letters to 6 firefighter candidates. Agility test scheduled for May 19.
- .11 Completed 2 year extension of auditing services with Don Cole and Company at the previous fee schedule.
- .12 Helmet cam/social media policy – No update

b. Operations

- .01 Completed Engineers test on May 3rd. Promotional announcements to follow.
- .02 Chief Wise and I attended the preconstruction meeting with West-Mark. Clarifications were made to the specification and minor changes made. Awaiting possible price adjustments.
- .03 A new CAD system was put in service at Netcom. We are working through small issues with the new system. One of the last remaining issues is auto--populating the Firehouse report system.
- .04 Firefighters Kyle Todd, Willow Band and Erin Tully completed Santa Cruz County Basic Firefighters Academy.

c. Maintenance

- .01 Serviced hood system.
- .02 Repaired air compressor's on 2152 and 2111.
- .03 Transitioned Colin Fraser to Maintenance Worker position.
- .04 Station Electrical Review – No Update

d. Other

- .01 Attended the following meetings – Netcom Task Team, District Council, County Chiefs regular meeting and special meeting. Also attended annual Santa Cruz County Strike Team Leader refresher, badge pinning ceremony for

Firefighter Rodriguez at Aptos and will attend Basic Firefighter Academy graduation to be held tonight.

.02 Completed defensible space inspections at Hwy 236, 346 Hirise, 15130 Fern Ave.7 Meadow Dr. and smoke detector inspection at 610 West Rd. Completed business inspections at Camp Krem and Camp Harmon.

.03 Attended and worked at Crab Feed, assisted teaching Interns rope class and wildland day. Provided station tour for Boy Scouts.

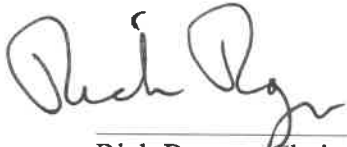
.04 Santa Cruz County EMS Week will be celebrated at the Santa Cruz County Board of Supervisors meeting on May 22nd. Featured for this will be the evacuations during the Napa Fires. Firefighters Ben Slaughter and Josh Clark will be honored during this meeting.

.05 Storage Container – No Update

.06 Facilities Planning Committee – No Update

10.0 Adjournment

The meeting was adjourned at 9:30am



Rick Rogers, Chairman



Pearl Vickers, Secretary