

Boulder Creek Fire Protection District  
Minutes of Board of Directors Meeting  
Regular Meeting  
August 11, 2020

- 1.0 Convene Meeting/Roll Call  
The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers via video conferencing on Tuesday, August 11<sup>th</sup> 2020 at 9:00 A.M.. Present were Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Director Rogers, Fire Chief Bingham, and Administrative Assitant Graham. Also, present was public member Dave Scruggs.
- 2.0 Additions and Deletions to Agenda:  
Under 8.0 New Business, add .07 Discussion of Fire Chief Bingham's contract. Motion by Dir. Locatelli, seconded by Dir. Currier to accept the addition. Vote was unanimous. Motion carries.
- 3.0 Oral Communications: none
- 4.0 Approval of Minutes of Board Meeting July 14th 2020.  
Motion made by Dir. Currier, seconded by Dir. Presswood to approve the minutes. Dir. Robustelli abstained. Vote was otherwise unanimous. Motion carries.
- 5.0 Approval/Payment of Bills  
Motion made by Dir. Locatelli, seconded by Dir. Currier to approve the current payment of the bill list total amount of \$19,531.46. This included \$9,490.62 in payroll and \$10,040.84 in bills already paid. Dir. Robustelli abstained. Vote was otherwise unanimous. Motion carries.
- 6.0 Correspondence  
.01 Emails from Lead agencies in County (Covid related)  
Board acknowledged informational item.
- 7.0 Unfinished Business  
.01 Fire Inspection program  
Discussed CSG agreement. Directors requested 2 separate contracts. Tabled until next meeting. Need to include all supporting documents and an updated BCFD fee schedule.  
.02 Covid-19 general update
  - a) Current stats for county / County Provider Report  
Board acknowledged informational item.  
.03 Tablet Command Mobile CAD update  
Shared reimbursement spreadsheet and Tablet Command agreement with the Board. Board acknowledged the items.

.04 Budget meeting TBD

Chief Bingham is learning to navigate cthe ounty financial reports. Then will finish developing a budget for FY 20-21.

8.0 New Business

.01 Grand Jury report (provided last meeting July 14)

Chief Bingham is to draft a response and bring to the next board meeting..

.02 Policy update A-011

Motion made by Dir. Robsutelli, seconded by Dir. Presswood. Vote was unanimous. Motion carries.

.03 Policy update A-005

Motion made by Dir. Robustelli, seconded by Dir. Currier. Vote was unanimous. Motion carries.

.04 PERS unfunded liability year end

Board acknowledged this informational item. This will be brought into the budget meeting.

.05 Chief's salary cost of living increase per contract (sec. 4a)

Board acknowledged this informational item.

.06 Station Security (no attachments)

Move ahead and get quote from professional and in-house. Communicate security cameras with the Recreation District.

.07 Chiefs contract

Chief Bingham's one year contract due to expire. Add-in annual performance evaluations. Administrative Assistant Graham to schedule a special meeting for Chief Bingham's performance evaluation and contract discussion.

9.0 Chief's Report

a. Administration

.01 Meetings attended via video conference: County Chief's, COUNTY EMSIA, FPO, Clinician Resource Call – COVID-19, Wildfire Preparedness hosted by County Supervisors, Fire Investigation Arson Task Force, PG&E webinar (Summer outlook), and District Council.

b. Operations:

.01 Tuesday night drill continues to be cancelled.

c. Maintenance:

.01 Station water leak found.

.02 Office walls to be painted starting August 12<sup>th</sup>.

.03 Engine 2120 is ready for surplus.

.04 Need to obtain quotes for back parking lot fencing. Need to present to Board once all esitmates have been received.

10.0 Adjournment

Meeting was adjourned at 10:57AM



Rick Rogers, Chairman



Mark Bingham, Fire Chief