



# BOULDER CREEK FIRE PROTECTION DISTRICT

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Boulder Creek Fire Protection District  
Minutes of the Board of Directors Meeting  
Regular Meeting  
July 13, 2021

- 1.0 Convene Meeting/Roll Call
  - The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on July 13th, 2021 at 12:00PM. Present were Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Chairman Rogers, Fire Chief Bingham, and Administrative Assistant Graham. Public Members - Dave Scruggs, Kevin Everly, Chuck Wise, Joe Serrano, and Dave Dunning - were present.
- 2.0 Additions and Deletions to Agenda:
  - None
- 3.0 Oral Communications:
  - Joe Serrano from LAFCO invites BCFPD Board Members and staff to attend a workshop. Workshop will be recorded and placed on the LAFCO website. It will also be available on youtube.
  - Law requires LAFCO to conduct service reviews - similar to an audit. Conducted every 5 years, last one was done in 2016. Similar to the Grand Jury they identify issues, though different in that they also propose solutions.
- 4.0 Approval of Minutes
  - .01 Regular Board Meeting June 8th, 2021
    - Motion made by Dir. Robustelli, second Dir. Locatelli to approve minutes. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
  - Motion made by Dir. Robustelli, seconded by Dir. Presswood to approve current payment of the bills list total amount of \$65,494.53. This included \$43,508.99 in bills to be paid; \$21,985.54 in regular payroll. Vote was unanimous. Motion carries.
- 6.0 Correspondence
  - None
- 7.0 Unfinished Business
  - .01 Covid-19 general update
    - Chief gave a verbal update and the Board acknowledged the information
  - .02 FEMA Reimbursement update
    - This is a standing item. Chief requested to discuss this item during New Business Item 8.02. Board of Directors Agreed.

- .03 Jamison Creek fire station update
  - Chief gave a verbal update and the Board acknowledged the information
- .04 Boulder Creek Fire Department, Inc. (non-profit)
  - Looking to purchase new radios
- .05 Committed Funds 2021/2022 (tabled)
  - No action was taken.

## 8.0 New Business

- .01 Review and Adopt resolution supporting CalOES salary survey 2021/2022
  - Need to re-write the resolution to tie directly to the CalOES salary survey and bring it back to the next meeting for approval.
  - Meeting with Consultant to understand the County's Financials reporting system and reports.
  - Dir. Locatelli and Chief Bingham to meet with Tracy New to be taught the streamlined process of income statements and balance sheets that the county uses. This is an informational only meeting, no action will be taken in that meeting but may be taken in future meetings. Tracy has been contacted to meet in a special board meeting on Tuesday July 27th, at 10am. Dir Locatelli is awaiting her approval for this meeting time slot.
- .02 Review and accept CalOES / FEMA reimbursement request
  - Chief Bingham provided the reimbursement numbers to the board of directors
  - Policies and procedure for drill attendance, strike teams, call pay needs to match resolution under policy.
  - Motioned by Dir. Robustelli for Chief Bingham to proceed as the agent of the district who accepts the funds from FEMA to CalOES to Santa Cruz County. Seconded by Dir. Currier. Vote was unanimous. Motion passes.
  - Board agrees to all the amounts provided by Chief Bingham.
  - August Regular Board Meeting rescheduled for August 16th at 10:30 AM
  - Special Meeting July 19 at 10:30 AM - Chief Performance evaluation
  - Special Meeting July 27 at 10:00 AM - Meeting Tracy New from the County to discuss Financial Reporting

## 9.0 Adjournment to Closed Session

- .01 Chief Performance Evaluation/Contract Discussion

## 10.0 Convene to Open Session

### 11.0 Report of Actions Taken in Closed Session

- Closed session did not take place as a special meeting was scheduled on July 19 to discuss this topic.

### 12.0 Chief's Report Administration

- Zayante Interim Chief. No large changes in Covid. Arson investigation still running. 12 Defensible space inspections around district. Working with BCBA on national night out planning.

#### Operations

- Active shooter training feedback was very positive. BCFD sent multiple battalions as well as an engine.

- Tablet command is in progress. Issues have been resolved and 2 week testing begins next week. Hoping to make tablet command a countywide used program.

Maintenance

- Slurry sealed back parking lot. Red curb out front was painted as well. 2137 got the window motor replaced, 2146 had electrical issues fixed.

13.0 Adjournment

- Meeting adjourned at 2:35pm

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Rick Rogers, Chairman of the Board

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Mark Bingham, Fire Chief