



BOULDER CREEK FIRE PROTECTION DISTRICT

13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226

Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
July 11th, 2023

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on July 11th, 2023 at 9:00 A.M. Present were Director Rogers, Director Currier, Director Locatelli, Director Robustelli, Director Presswood, Fire Chief Bingham. Admin Aileigh McCormack was absent. Three Public Members were present.
- 2.0 Additions and Deletions to Agenda:
 - None
- 3.0 Oral Communications:
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting June 13th, 2023
 - Motion made by Dir. Rogers to approve the minutes from the Regular Meeting June 13th, 2023, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.
 - Motion made by Dir. Presswood to approve the minutes from the Special Meeting June 23rd, 2023, seconded by Dir. Currier. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - .01 July 11th, 2023 Approval/Payment of Bills
 - Motion made by Dir. Robustelli to approve the payment of bills of \$72,637.58 seconded by Dir. Currier. Vote was unanimous. Motion carries.
- 6.0 Correspondence
 - .01 5th District Supervisor Candidates
 - Candidate Chris Bradshaw had made contact notifying the fire board of his candidacy.
- 7.0 Unfinished Business
 - .01 NFIRS / First Due report
 - Numbers are continuing to fluctuate.
 - .02 Remodel of the fire station kitchen
 - Direction was given to schedule a committee meeting.
 - .03 Station generator replacement
 - Direction was given to call Chris Pearce for the power survey of the station facilities.

.04 Water tender replacement

- Committee presented an update that the build spec process has been completed.
- Committee presented options to purchase. Option was selected to sign a contract with Pierce MFG and payment will be at time of delivery. This option afforded the least liability and greatest gain on interest earned keeping the District funds with the County until delivery time.

8.0 New Business

.01 Edith Driscoll to present County contract for Admin Services

- This topic was bumped to the top of the agenda.
- Santa Cruz County has been doing payroll and accounts payable for small districts for 50 years.
- Santa Cruz County focuses on small districts rather than larger entities. Entities with more than 5 employees receiving full time salaries need more assistance than the County Aud / Claims can handle.
- Accounts payable and payroll are going through changes and will work with us to find the best solutions.
- Most of our payroll is electronic deposits so we aren't spending as much money on paper checks.
- The County is making changes to better protect themselves from liabilities as they deal with employees out of the county. They are changing their ways to continue to help us.
- Edith Driscoll will work with the Chief to set up a meeting with County worker Brian Howard.

.02 P-004 Stipends/Wages

- The Board is considering raising the pay for the positions of maintenance workers and day help to \$22-\$25/hour.
- The Board advised the Chief to pull some numbers to see what the new pay would look like.

.03 Joint firefighter/Special Board Meeting

- The purpose of this meeting is to connect the firefighters and the board.
- This special meeting will be called "Joint firefighter special board meeting developing strategic plan"
- Meeting that will be held Tuesday, July 25th, at 7:30pm.
- It will be more of an open floor discussion with everyone.
- Create an agenda and send it out.

.04 Ballistics gear staff report

- Chief Bingham discussed the need for additional ballistic gear.
- Unfortunately dangerous incidents are becoming more common so it's really important to have this gear readily available.
- Chief Bingham discussed the training for the safety of our employees.
- Chief Bingham discussed response operations for active shooter type incidents, further explaining the need for additional ballistic gear.

9.0 Chief's Report

Administration

- Meetings attended: County Fire Chiefs, EMSIA, Fire Prevention, County Fire Agency Insurance Group, Netcom task, EOC/EOP
- (1) Rough sprinkler inspection
- (2) Defensible space inspection
- MBS serviced the office printer
- MBARD annual Vapor testing completed
- Station Tour for kids group
- Attended Chief Walters retirement party
- Attended San Mateo County Fire Academy Graduation for two of our members

Operations

- Completed wildland training in preparation for the season
- Participated in planning for the countywide active shooter training
- Completed passing out knox keys to all SLV Fire Districts

Maintenance

- B-2101 command vehicle went back to the shop to repair the brakes
- Continuing landscape maintenance / placed weed cloth in the front planter and completed the woodchip covering
- Wildland hand tools were inspected and sharpened for the season
- All engine compartments were emptied out and deep cleaned
- Organized Station 2's storage room and hose rack
- Cleaned and prepped the station for the 4th of July fundraiser event

10.0 Adjournment at 11:24am