

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
December 12, 2017

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers at the Boulder Creek Fire District Office on Tuesday, November 14th 2017 at 9:00 a.m. Present were Chairman Rogers, Director Currier, Director Presswood, Director Robustelli, and Chief McClish. Also in attendance Battalion Chief Wise. Motion made by Currier to excuse director Locatelli. Second by Robustelli. Vote was unanimous.

2.0 Additions and Deletions to Agenda

.01 Recommendation made by Chief McClish to move agenda items 8.01 and 8.02 up on the agenda due to time constraints of Battalion Chief Wise.

8.01 Type 3 Engine Bids (BC Wise)

Battalion Chief Wise presented (3) Type 3 specifications and explained the differences of each including pricing. He explained issues with height and wheelbase lengths. He was directed to go back to the committee and do the following: tighten specifications up and get more accurate pricing, come up with a parking plan for the apparatus bay and find out if we can get discounted pricing for prepayment.

8.02 CERT Policy for Review (BC Wise)

Chief's McClish and Wise explained how Boulder Creek CERT falls under the fire district and how there needs to be a policy that explains how CERT is activated and how the group functions. The Santa Cruz County OES was supposed to have drafted a policy, but they have not completed it as of yet. Battalion Chief Wise drafted a policy and briefly explained it to the board. The board requested Battalion Chief Wise provide materials to the board showing how CERT falls under the district's direction.

3.0 Oral Communications: None

4.0 Approval of Minutes for November 14th, 2017. Motion made by Dir. Presswood and seconded by Dir. Currier to approve minutes for November 14th 2017. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Robustelli and seconded by Dir. Presswood to approve payment of the bills. Will bring corrected bill list to January meeting. The vote was unanimous.

6.0 Correspondence: None

7.0 Unfinished Business:

.01 Discussion of 2131 sale

Chief McClish reported to the board that potential buyers for the engine would be here later today. They have put in an offer of \$15,000.

.02 GASB 68 Report

Materials from the auditor were presented to the Board. The Board decided to table this item until the auditor comes next year to present the audit.

8.0 New Business

.01 Type 3 Engine Bids (BC Wise)-Moved to top of agenda

.02 CERT Policy for Review (BC Wise)- Moved to top of agenda

.03 LAFCO Nominations

The Board had no nominations

.04 Flag Pole

Chief McClish explained how the current flag pole is 30' tall and the original flag pole was 34' above ground. With the current position of the flag pole the board felt 34' would be too short. The Chief was directed to provide pricing for a 40' flag pole.

9.0 Chief's Report

a. Administration

.01 Submitted for reimbursement for deployment of 2166 to Napa fires.

.02 Received unfunded liability figures from Don Cole.

.03 Met with Renee King regarding flagpole.

.04 Chief Wise created CERT Policy.

.05 Met with representatives of Cloud 1 to set up computer maintenance program.

.06 Helmet cam/social media policy – No update

b. Operations

.01 2111 Out of service. Water coming out of exhaust. Engine towed to Stevens Diesel in South San Francisco.

c. Maintenance

.01 Completed annual pump testing of all apparatus.

.02 Repaired small apparatus bay door.

.03 Station Electrical Review – No Update

d. Other

.01 Attended the following meetings – SCCFAIG, EMSIA, County Chiefs and Basic Firefighter Academy. Also met with representatives with FALCK ambulance company regarding ambulance RFP.

.02 Completed prebuild inspections at 17525 Hwy 9 and Doeg Rd.

.03 Received and accepted offer of \$15,000 for 2131. Removed radios and other equipment we will not be selling with the engine.

.04 Received sand from the county for sandbags. Set up Toys for Tots donations and Second Harvest Food Bank. Delivered Santa to town Christmas Tree lighting. Sent engine to SLV High to promote internship program. Intern interviews conducted 12/7/17.

.05 Storage Container – No Update

.06 Facilities Planning Committee – No Update

10.0 Adjournment

The meeting was adjourned at 10:35



Rick Rogers, Chairman



Kevin McClish, Secretary