



BOULDER CREEK FIRE PROTECTION DISTRICT

13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226

Boulder Creek Fire Protection District
Minutes of the Board of Directors Meeting
Regular Meeting
May 11, 2021

- 1.0 Convene Meeting/Roll Call
 - The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on May 11th, 2021 at 12:00PM. Present were Director Currier, Director Presswood, Director Robustelli, Chairman Rogers, Fire Chief Bingham, and Administrative Assistant Graham. Director Locatelli arrived at 12:02PM. Public Member Dave Scruggs was present.
- 2.0 Additions and Deletions to Agenda:
 - None
- 3.0 Oral Communications:
 - None
- 4.0 Approval of Minutes
 - Regular Board Meeting Minutes April 21, 2021
 - Motion made by Dir. Presswood, second Dir. Currier to approve minutes. Dir. Robustelli abstained. Vote was otherwise unanimous. Motion carries.
 - Special Board Meeting Minutes January 15, 2021
 - Motion made by Dir. Locatelli, second Dir. Presswood to approve minutes. Vote was unanimous. Motion carries.
 - Special Board Meeting Minutes July 6, 2020
 - Motion made by Dir. Locatelli, second Dir. Presswood to approve minutes. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - Motion made by Dir. Currier, seconded by Dir. Locatelli to approve current payment of the bills list total amount of \$34,104.69. This included \$14,557.15 in bills already paid; \$19,547.54 in regular payroll. Dir. Presswood abstained. Vote was otherwise unanimous. Motion carries.
- 6.0 Correspondence
 - None
- 7.0 Unfinished Business
 - .01 Covid-19 general update
 - Board acknowledged the informational item.
 - No longer need to include a physical report. A verbal report will be sufficient.

.02 FEMA Reimbursement update

- Board acknowledged the informational item.
- Board says to not pay out personnel until the reimbursement funds have been received and the board has been informed of receiving the funds.

.03 Jamison Creek fire station update

- Chief Bingham would like the Board's direction on how to move forward with the fire station lease with CALFIRE. Board recommends asking the attorney how to proceed and have her write a letter to the state. Board wants to put finality to this. BCFPD's offer has been made and the clock is ticking. As Cathy Philopovitch to write a draft for us on BCFPD's letterhead and the board will sign it. Incorporate the advice from our attorney and her input included in the letter.

.04 Boulder Creek Fire Department, Inc. (non-profit)

- Chief attended 1 of the last 2 meetings. BCFD, Inc. are discussing purchasing airbags (rescue equipment).

.05 Apparatus Replacement program

- No change

.06 Resolution to Adopt Regular Board Meeting Change

- Add change to Fire Ordinances. Motion made by Dir. Currier, seconded by Dir. Locatelli. Vote was unanimous. Motion passes.

8.0 New Business

- No new business

9.0 Chief's Report

Administration

- Meetings attended by teleconference or in person: County Chiefs, County EMSIA, Fire Investigation Arson Task Force, FEMA reimbursements. Multiple defensible space inspections, CERT council meeting, Emergency medical coordination council
- Attended and completed Chief Fire Officer 3D (I am now a certified Chief Fire Officer by the States of California's standards).
- Office software / IT changes
- Budget subcommittee update

Operations:

- Planning continues for upcoming tech rescue /command staff training in May
- Tablet command (in progress)
- Alert wildfire cameras (in progress)

Maintenance

- Landscaping weeds / diesel exhaust air filters

Next month agenda item - June 8, 2021 - Chief performance evaluation, closed session

10.0 Adjournment

- Adjourned at 1:19 PM

Rick Rogers, Chairman

Mark Bingham, Fire Chief