



## **BOULDER CREEK FIRE PROTECTION DISTRICT**

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### Board of Directors Minutes of the Board of Directors Meeting Regular Board Meeting April 11th, 2023

- 1.0 Convene Meeting/Roll Call
  - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Vice Chair Presswood on April 11th, 2023 at 9:00 A.M. Present were Director Currier, Director Locatelli, Director Robustelli, Director Presswood, Fire Chief Bingham, and admin Aileigh McCormack. Dir. Rogers was absent. Four Public Members were present. Travis Martin, Dave Scruggs, Kevin McClish and Chuck Wise.
  - Motion made by Dir. Currier to approve the absence of Dir. Rogers from the April 11th, 2023 meeting seconded by Dir. Locatelli. Vote was unanimous. Motion carries.
- 2.0 Additions and Deletions to Agenda:
  - None
- 3.0 Oral Communications:
  - None
- 4.0 Approval of Minutes
  - .01 Regular Meeting March 14th, 2023
    - Correction to 8.0- typo that Dir. Presswood approved and seconded. Admin will listen back to the recording and make corrections.
    - Motion made by Dir. Currier to approve the minutes from the Regular Meeting March 14th, 2023 seconded by Dir. Robustelli. Vote was unanimous. Motion carries.
    - Dir. Locatelli was out of the room at the time of the vote.
- 5.0 Approval/Payment of Bills
  - .01 April 11th, 2023 Approval/Payment of Bills
    - Line 18 Verizon Wireless was doubled due to the fraud charges on the CalCard. This payment was for multiple months.
    - Monthly payment of \$300 for the new website.
    - Motion made by Dir. Currier to approve the payment of bills of \$47,108.21 seconded by Dir. Robustelli. Vote was unanimous. Motion carries.
- 6.0 Correspondence
  - None
- 7.0 Unfinished Business
  - .01 NFIRS / First Due report
    - System failure due to volume of incidents. Chief was unable to provide a printout.

- Due to the March storms, the CAD system got backlogged and we still need to catch up and clean up.
- .02 Remodel of the fire station kitchen
- The firefighter who was tasked has not completed the drawing for the remodel yet, so we have reached out to another company to come in and give us a quote.
- .03 Station generator replacement
- No report or update.
  - Hoping next meeting we will have something.
- .04 Fuel tank replacement
- The new tank is ready to go but we are waiting for the permit to begin.
  - Working with Boynton Fence to come in and remove and replace the fuel cage and back gate.
  - Find a temporary solution to block off the generator while construction is going on.
- .05 Resolution 23-03 retirement health care to discuss (Tomlin and McClish)
- CalPERS requires that the employer pay \$151 in employer contributions.
  - Retired Chief McClish and his wife pay half of their health care, so they are exempt from paying the \$151.
  - Tomlin is the only one that falls into this and we will have to make the contribution changes moving forward. She uses CalPERS as her health insurance supplemental.
  - We want to make personal contact with Lou Tomlin about the change and explain it and then begin the process.
- .06 District Audit FY ending June 2020, FY ending 2021 & FY ending 2022 to discuss special meeting date for Zach Pehling to present final report to BCFPD Board.
- The audit is complete and now we are ready to hold a special meeting with Zach Pehling and the Board to go and discuss.
  - There are three years to go over.
  - Potential dates for the auditor meeting will be April 18th, 19th or 20th at 0900. Chief Bingham will contact Dir. Rogers to confirm.
- .07 GASB 74/75 Evaluation completed by Total Compensation Systems Inc. Evaluation is of retiree health liabilities.
- Zach Pheling recommended Total Compensation Systems Inc. and they worked together to complete the audit.
  - Zach Pheling will be able to speak on behalf of the GASB 74/75.
- 8.0 New Business
- None
- 9.0 Chief's Report

## Administration

- Meetings attended: County Fire Chiefs, Fire Operations, EMSIA, Fire Prevention, County Fire Agency Insurance Group, Investigation training, Netcom task,
- (2) Defensible space inspection (Camp Harmon), Hazel Ave residence
- Hosted and attended Big Basin Water Co P.U.C. rate increase meeting
- Meeting with AMR Manager and Data Analyst
- C.E.R.T. Council meeting post storm AAR and policy review
- BCFPD Website update (subscriptions)
- Planned Vacation (Chief out of town)
- California Special Districts Association meeting
  - Talk to surrounding districts and see what their attorneys say and see if we can benefit from it.
- Budget planning (Would like a May subcommittee meeting)
  - Chief will make contact with Dir. Presswood and Dir. Locatelli for potential meeting dates.

## Operations

- Attended all OA EOC briefings during storm events in March and April
- Tablet Command post storm after action review (system crash)
- Netcom CAD after action review (system crash)
- Water tender committee met with the manufacturer
- Cal O.E.S. Tech Rescue FY 2023/2024 planning meeting

## Maintenance

- Station 1 fuel tank weekly inspection
- Station Landscaping / spring cleaning continues
- SLV Water District replaced office water meter
- Vehicle repairs 2166,2100,2137

## 10.0 Adjournment

- Meeting adjourned at 9:55am.